

# Carbondale Potato Day Farm/Craft Market Vendor Application

**Potato Day is Saturday October 6, 9am-3pm. Booth Space is \$25.**

We encourage quality, environmentally-responsible merchandise that is locally grown, processed, or handmade. Booths may be informative or educational in nature.

We are **NOT** accepting any ready-made/cooked-on-site food vendors. We **ARE** accepting vendors of packaged food items such as honey, jams, pickles, etc. and fresh fruits and vegetables.

Please complete this form and send with \$25 fee to:

Town of Carbondale

**Attn. Parks and Recreation Dept.**

**Potato Day Vendor**

511 Colorado Ave.

Carbondale, CO 81623

Checks can be made out to **Town of Carbondale**

Business/Organization Name: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Check Category that applies and describe in box:

<input type="checkbox"/>	Jewelry:	<input type="checkbox"/>	Glass:
<input type="checkbox"/>	Weaving:	<input type="checkbox"/>	Paintings/ Photography:
<input type="checkbox"/>	Apparel:	<input type="checkbox"/>	Bath/Body:
<input type="checkbox"/>	Paper:	<input type="checkbox"/>	Packaged Food:
<input type="checkbox"/>	Pottery:	<input type="checkbox"/>	Services:
<input type="checkbox"/>	Leather:	<input type="checkbox"/>	Other:
<input type="checkbox"/>	Wood:	<input type="checkbox"/>	Non-Profit:

The Vendor agrees to indemnify and hold harmless the Potato Day Committee, it's sponsors and co-sponsors, the Town of Carbondale, volunteers, and insurers, from and against all liability, claims and demands, on account of injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the Farm Market activities, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, negligence, or other fault on the part of the person performing the activity. The Vendor agree(s) to comply with all the rules, regulations, laws, ordinances, and statutes of the Town of Carbondale and of the Potato Day Committee.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## **Keep this information for your reference:**

- Vendors are required to obtain a **sales tax license** and submit sales tax to the Town of Carbondale. Apply for a sales tax license at Town Hall or online: **[www.carbondale.munirevs.com](http://www.carbondale.munirevs.com)** For technical support contact (888) 751-1911.
- Vendors must check in before setting up. When you arrive at the park, look for Mt. Sopris Historical Society (MSHS) booth. Staff will be available beginning at 8:00am to direct you to your assigned booth space. We will do our best to accommodate preferred sites for returning vendors.
- **Please pay the \$25 booth fee upon check in if you have not submitted the check with your application.**
- Vendors must supply their own tent and display materials. The event is held rain or shine so come prepared. Tents must be weighted on all four corners. No staking allowed.
- Electricity is not available.
- Vendors may not set up under the pavilion or next to it.
- Vendors must be set up and ready to sell by 9:30am.
- Vendors must remove their own trash. If you bring it in, you take it out.

**Questions: Sue Gray, Mt. Sopris Historical Society, Potato Day Committee  
970-414-1078**