





## ATHLETIC FIELD, TENNIS COURT, PARK, AND ICE RINK RENTAL FEES

1. General Rental (Required)	Non-Profit/ Local	Profit/ Non-Local
Athletic Fields, Tennis Courts & Skate Park		
Per Hour Fee	\$20	\$25
Per Full Day	\$150	\$175
**Season per head Fee (Club Reg.)	\$5	\$10
Ice Rink (Gus Darien Ice Arena)		
Half Rink Per Hour	\$20	\$25
Full Rink Per Hour	\$40	\$50

### 2. Additional Fees

Lights per hour	\$10/hr	\$15/hr
Staff Fees (Tents, Tables, Stage Setup, etc.)	\$20/ hr	\$25/ hr
Field Prep Fees (Gator Drag and Line)	\$25/hr	\$30/hr
Equipment*: _____	_____	_____

(\*Ice Skates-\$3/pair; Ice Hockey or Broomball Equipment \$2/item)

\*\*Clubs are to provide Carbondale Parks & Recreation a full schedule of games, practice times and field usage prior to any practice commencing. Any additional games scheduled will result in rental fees.

### 3. Scheduled Use –Priority use is given to the following organizations:

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| <p>1. Town of Carbondale Programs &amp; Activities</p> <p>2. Intergovernmental Agreement Use</p> <p>3. Carbondale Youth Club Sports</p> | <p>4. Carbondale Residents Groups</p> <p>5. Area Youth Sports Groups</p> <p>6. Adult Groups Non-profit</p> |
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4. **Cancellation Policy** – If the event is cancelled seven days (7) or more prior to the event, a full refund will be issued. If the event is cancelled less than seven (7) days prior to the event, 50% of the total rental fees will be charged & will be deducted by the Town to cover the cost of handling and potential revenue loss from another rental. If the event is cancelled less than 24 hours before the event, **all rental fees will be charged.** Rental refunds, if any, will be mailed within twenty (20) days after use.

5. **Field Closure** – The Town of Carbondale reserves the right to close any field due to poor field conditions. Groups, organizations or individuals failing to honor any field closure are subject to a revoking of their Field Permit and removal from the premises. Any closures mandated by the Town will result in a full refund of your rental fee.

*It is the responsibility of the field user(s) to know the status of any given field. For field closure information, please call the CRCC at (970) 510-1292. Fields may be considered open for play unless otherwise indicated by the CRCC.*

**For Office Use Only (make check payable to Town of Carbondale)**

<u>FACILITY/SERVICE REQUESTED</u>	<u>Name/Cost</u>	<u>Total</u>
Facility Rental	_____	_____
Lights	hrs x \$ _____ (rate) = \$ _____	_____
Staff Fees (tents, tables, stage, etc.)	hrs x \$ _____ (rate) = \$ _____	_____
Field Prep Fees	hrs x \$ _____ (rate) = \$ _____	_____
Equipment Rental	_____	_____
Other	_____	_____

**Total Amount Due:** \_\_\_\_\_